



April 27, 2016

Dear Parents/Guardians of Children in Grade 5 on the Willoughby Slope:

The School District continues to work closely with the Willoughby Slope school communities in an effort to manage space and enrolment at the various schools. As you know, Yorkson Creek Middle School already has children in portables.

In an effort to mitigate overcrowding specifically at Yorkson Creek Middle School (YCMS), in June of 2014, Assistant Superintendent Stewart sent a letter home to families indicating that there would be limitations placed as to who could attend the school. The letter indicates that families will need to “make other arrangements to attend a school for grade 6 if living outside of the Willoughby area” for September 2016. The letter can be found on the District’s website here: <https://www.sd35.bc.ca/news-events/consultations/willoughby-slope>. Over the past two years, the letter has been shared and referenced through schools and by the District at various consultations and meetings.

In order to ascertain that those planning on attending YCMS in September 2016 live in the catchment, the District is requiring that ALL families with a child entering grade 6 verify their address and proof of student age (birth certificate, certificate of citizenship, court order or passport, for example) at YCMS on any of the following dates:

- Wednesday, May 11th from 3:30pm – 7:30pm
- Thursday, May 12th from 3:30pm – 7:30pm
- Saturday, May 14th from 8:00am – 12:00pm
- Tuesday, May 17th from 3:30pm – 7:30pm
- Wednesday, May 18th from 3:30pm – 7:30pm

Proof of address may include:

- Credit Card Invoice
- Driver’s License
- Mortgage Statement
- Municipal Tax Bill
- Notary Authorized Letter
- Utility Bill
- Home Purchase Contract
- Rental Agreement
 - * Requires a second proof of residency
 - * If a future date is listed, a second proof of residency will be required in September 2016

It is imperative that all families undertake this request. Confirming your residency, by 7:30 pm on Wednesday, May 18, 2016 ensures that your child is registered at the school for September 2016.

The Board of Education and district staff continue to work with the Ministry of Education to acquire a new secondary school on the Willoughby Slope in an effort to alleviate some of the school space concerns.

Sincerely,

Suzanne Hoffman
Superintendent of Schools

- c: R. McFarlane, Chair – Board of Education
D. Green, Secretary-Treasurer
G. Stewart, Assistant Superintendent
Willoughby Slope Principals